

COMMUNICATION PREFERENCE FORM

| | | | |
|---------------------------|----------------------------|---|---|
| Patient Last Name: | Patient First Name: | Chart #: <small>for office use only</small> | Date of Birth: Month ___ / Day ___ / Year ___ |
|---------------------------|----------------------------|---|---|

Patient Information Authorization

In general, the HIPAA privacy rule gives individuals the right to request a restriction on uses and disclosures of Protected Health Information (PHI). Completion of this form tells us your preferences with regard to telephone messages and gives us information about individuals you have authorized to speak to us about your health care. Further authorization may be needed under more specific circumstances.

I wish to be contacted by phone in the following manner (check all that apply):

| Phone numbers with area codes: | Check one | Check one | |
|---|--|---|--|
| Primary number: | <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work | <input type="checkbox"/> Leave message with call back number only | <input type="checkbox"/> OK to leave detailed message* |
| Secondary number: | <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work | <input type="checkbox"/> Leave message with call back number only | <input type="checkbox"/> OK to leave detailed message* |
| Other number: | <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work | <input type="checkbox"/> Leave message with call back number only | <input type="checkbox"/> OK to leave detailed message* |
| <small>* On answering machine/voicemail or with any individual, other than yourself, who answers the telephone.</small> | | | |
| <input type="checkbox"/> EWBC may fax Protected Health Information | Fax number: _____ | | |

Other individuals I authorize to take messages or discuss Protected Health Information are (check and list all that apply):

| Name | Relationship <small>(i.e. spouse, parent, son, daughter, etc)</small> | This information may include (check all that apply): |
|------|--|---|
| | | <input type="checkbox"/> All information (with the exception of Genetics – a separate form is required) <input type="checkbox"/> Appointment Information <input type="checkbox"/> Billing Records <input type="checkbox"/> Diagnosis and Lab results <input type="checkbox"/> Medical Records |
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Patient Signature: _____ **Date:** Month ___ / Day ___ / Year ___